

**TENDER/BID DOCUMENT**

**SUPPLY OF SOLAR PLANT ,COMPUTER AND PERIPHERALS WITH  
INSTALLATION**

**Tihu College, Tihu**

**To Be Submitted To**

**THE PRINCIPAL  
TIHU COLLEGE, TIHU  
ASSAM**

Principal, Tihu College, Tihu, invites Tender as hardcopy , in **two bid system(Technical Bid & Financial Bid)** only from reputed firms/manufacturer/authorized Dealer for supply of Solar Plants and Computer with peripherals.

Sl No.	Reference No.	Items	Qty	EMD(Rs.) in the form of DD	Tender Document Fee(Rs.)
01	TC/F-30/2022/540 dtd. 21/12/2022	Supply of Solar Plants and Computer with peripherals with Installation: Tihu College, Tihu	1 PACKAGES Each	10000.00 for Each	1000.00

**Terms and condition:**

- All the terms and conditions are subject to the general terms and conditions of Government purchase.
- Sealed quotation are to be addressed to The Principal, Tihu College, Tihu Nalbari, Assam, 781371 and sealed covered should be subscribed as 1. Quotation for Solar Plants (RUSA), 2. Quotation for Computer and Peripherals (RUSA).
- The quotation must be supported by Earnest Money of 10000/- (Rupees ten thousand for each) only in the form of Demand draft in favour of Principal, Tihu College, Tihu.
- The bid documents are not transferable and the seal and signature of the authorized official/signatory must appear on all papers and envelopes submitted.
- Photo copies of trade license, VAT/GST Registration Certificate, attested Balance Sheet of the last three year, Service Tax Registration Certificate, Income Tax Clearance Certificate up to date and Pan Card must be submitted along with the quotation.
- Rates should be quoted for the entire item including delivery/fright charge, installation charge, if any or destination Tihu College, Tihu. The quoted rate should be shown with breaks up as follows, a. Basic Price b. GST/SGST. c. Installation charge if any.
- Quotation should be supported by catalogue, brochure, technical literature and user manual for the item as available.
- The quoted rates must be valid for 90 days from the date of opening of quotation/tender.
- In case of equipment the quoted equipment and components must be given irrevocable warranty for a minimum period of 3 years in favour of the Principal, Tihu College, Tihu.
- In case of imported goods, the vendor should clearly state the available nearest after sales services centre along with detail address in India, preferable in Assam.

11. The successful bidders will be required to supply the ordered item(s) within 30 days from the date of issue of supply orders. In all aspect safe delivery and successful installation shall be the exclusive responsibility of the vendor.
12. A mandate Form, mentioning bank details of the bidder duly signed by the bank must be submitted by the bidder.
13. Request for advance payment in any case will not be entitles.
14. The language of the tender shall be in English
15. Payment will be made after successful delivery including installation and acceptance of items in good condition at Tihu College, Tihu through NEFT on submission of the following documents,
16. I) Three copies of suppliers invoice showing description/specification, quantity, unit price and total amount with GST. II) Consignee Receipt Certificate in original issued by the authorized representative of the consignee. III) Inspection certificate issued by the nominated person/Committee.
17. The PMU, Tihu College, Tihu shall have the right to accept or reject any or all tenders without assigning any reason their of, and is not bound to accept the lowest rates. The college authority reserves the right to vary quantities at the time placement of purchase order.
18. The decision of the PMU shall be final and binding in all cases.

LAST DATE AND TIME FOR BIDSUBMISSION	: 29/12/2022, 12.00hrs.
TIME AND DATE OF OPENING OFTECHNICALBIDS	: 30/12/2022, 12.00hrs..
TIME AND DATE OF OPENING OFFINANCIALBIDS	30/12/2022, 14.00hrs..

#### **Venue of Bid Opening at Principal Chamber, Tihu College, Tihu**

The Technical bids will be opened in the presence of representatives of tenders, if any. **If the date of submission/opening happens to be a holiday, the bids shall be submitted/ opened next working day at the same time. Requests for postponement will not be entertained.** Delayed tenders and tenders submitted by Fax/email bids or Late/shall not be considered.

The Principal, Tihu College, Tihu reserves the right to change the opening time and date of the tender due to administrative reason by notifying the same on the website. The department will not liable for delay in submission of tenders and system errors (if any) **& The Principal, reserves the right to accept any or all tenders either in part or in full without assigning any reasons thereof.**

Sd/-  
**Principal**  
**Tihu College, Tihu**

### Vendors Information

1. Type: Society/Company/Proprietary concern
2. Name of the firm
3. Name of Proprietor
4. Father's Name
5. Address of the registered office
  - i. City
  - ii. Lane/Street Road
  - iii. Post Office
  - iv. District
  - v. State
  - vi. Country
  - vii. Pin Code
6. Telephone No or Mobile No.
7. Email Id.
8. PAN No.
9. TIN No. (if any)
10. TAN No. (If any)
11. VAT/GST/Sales Tax/ Registration No.
12. Service Tax No. if applicable
13. Bank Account Name
14. Bank Account Number
15. Bank Name
16. Branch name of the Bank
17. IFSC Code.
18. Experience of supplying quoted items to colleges/ universities/ Govt. Institution for the last 5 years.  
Enclose order copies for the same.

(Signature of the authorized signatory with seal of tendering firm)

Name :

Address :

Date :

Place :

### **Tihu College Library (Digital Lib.)**

Sl. No.	Name	Brand	Qty
1.	Desktop Computer (Server)		1
2.	Desktop Computer		4
3.	LAN		1
4.	Library Software		1
5.	Barcode System		1
6.	UPS (Online)		1
7.	Book Scanner		1

### **Solar Plant at Tihu College Campus**

Sl. No.	Name	Brand	Qty
1.	Dual Arm Solar Street Light		2
2.	Single Arm Solar Street Light		2
3.	2 KWA Hybrid Solar Plant		1

## **TECHNICAL BID**

<b><u>Sl No.</u></b>	<b><u>Item</u></b>	<b><u>Item Description</u></b>	<b><u>Offered Model</u></b>
1.	Desktop Computer	<b>Server</b> Micro Server Intel Xeon CPU, 16 GB RAM, 1TB Hard Disk, Keyboard and Optical Mouse, 18.5" LED Monitor.	
2.	Desktop Computer	Intel 10 <sup>th</sup> Gen., I7 Processor, Win 11 Home/Professional 4 GB RAM 1 TB HDD, 18.5" / 19.5" Display	
2	Online UPS	<b>UPS (1000VA)</b>	
3	LAN	<b>LAN with Accessories for 10 nos of Computer with Casing</b>	
4	Barcode System	<b>Barcode System</b>	
5	Book Scanner	A, A4, B3, B4 Scanning Area	

## **TECHNICAL BID**

<b><u>Sl No.</u></b>	<b><u>Item</u></b>	<b><u>Item Description</u></b>	<b><u>Offered Model</u></b>
1.	Dual Arm Solar Street Light	30W/50W/60W/100W	
2	Single Arm Solar Street Light	30W/50W/60W/100W	
3	2 KWA Hybrid Solar Plant		

## **FINANCIAL BID**

<b>SI No</b>	<b>Items</b>	<b>No of Unit</b>	<b>Rate per unit (Rs)</b>	<b>Total without Tax (Rs)</b>	<b>Tax (Rs)</b>	<b>Total with Tax (Rs)</b>
1.						
2.						
3.						
4.						
	<b>GRAND TOTAL :</b>					

**Signature of the Authorized Signatory**

**Name and Designation**

**Address**

**Encl: ANNEXURE-I, ANNEXURE –II, ANNEXURE-III, ANNEXURE-IV,ANNEXURE-V  
& ANNEXURE-VI**

**ANNEXURE-I**

**COMPLIANCE CERTIFICATES FOR NIT TERMS**

**(To be enclosed in the Technical bid)**

<b>Sl No.</b>	<b>NIT Terms and Conditions</b>	<b>Yes/No</b>
1	Rate quoted as per instruction	
2	Validity of quoted rate for 30 days agreed	
3	EMD Submitted	
4	PBG term agreed	
5	Payment term agreed	
6	Delivery terms agreed	
7	Warranty period agreed	
8	Technical Compliance Statement form for individual items	
9	Dealership/Distributorship certificate/Manufacturer Authorization form	
10	Applicable law terms agreed	
11	All the Items Quoted as per Instruction	
12	1(One) Single Work Order of similar items value not below Rs 20 lakhs successfully within last 3(Three) Financial Years from any educational institute of repute and Rs.50 lacs during the last 3 FinancialYears preferably within North Eastern Region of India.	
14	ESI Registration	
15	PPF Registration	

**Signature with Seal:.....**

**Vendor: M/s.....**

**ANNEXURE-II**

**TECHNICAL COMPLIANCE STATEMENT FORM**

An item-by-item commentary on the Purchaser’s Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

(For each item to be enclosed in the Technical bid)

<b>Item SI No.</b>		
<b>Specifications</b>	<b>Quoted Item Specs</b>	<b>Complied(Yes/No)</b>

*(Technical literature/brochure should be attached along with this format.)*

Please note:

1. Compliance/Deviation statement comparing the specifications of the quoted item to the required specifications. This statement should also give the page number(s) of the technical literature where the relevant specification is mentioned.
2. Bids must have supporting documents (technical literature) for all the points noted above, failure regarding which may result in rejection of bid.

**Signature with**

**Seal:.....Vendor:M/s.....**

**ANNEXURE-III**

**MANUFACTURERS'/DISTRIBUTOR'S AUTHORIZATION FORM**  
**(to be enclosed in the Technical Bid)**

No.

Dated: \_\_\_\_\_

The Principal  
Tihu College, Tihu

Dear Sir:

We.....who are established and  
reputable manufacturer s of ..... having  
factories at(address of the factory) do hereby certify that

M/s.....(Name and address of Agent) is our authorized dealer  
to quote against your tender enquiry

No.....,

Last Date of Submission:

We hereby extend our full guarantee and warranty as per General Conditions of Contract and for  
the goods and services offered by the above firm.

Yoursfaithfully,  
(Name)  
(Name of themanufacturers)

**Note:** This letter of authority should be on the letterhead of the manufacturer/distributor and  
should be signed by a person competent and having the power of attorney to bind the  
manufacturer.

It should be included by the Bidder in its technical bid.

**Annexure-IV**

Performa for Performance Statement (for a period of last three Years)

Bid No: .....

Date of Opening..... Time.....Hours

Name Of The Firm: .....

Order placed by (full address of purchaser)	Order No. and Date	Description and quantity of ordered Goods	Value of order	Target date & Date of completin of delivery	Completion date	Remark indication reason for late delivery, if any
				Target date		
1	2	3	4	5	6	7

***Signature and Seal of the Bidder***

The above statement must be supported by order copy/ payments bills/ receipt vouchers. (self attested photocopy) of earlier supplies to purchase of reputed Govt. Departments support of the earlier performance.

N.B.: The filled- up form must be furnished in manufacturer/ authorize dealer letter head.

**Annexure-V**

**CONTRACT FORM**

*(To be stamped as an agreement in the court stamp paper valued Rs. 100/-)*

This agreement made the .....day of..... 2019 between the Principal (hereinafter “the purchaser”) of the one part and (name of supplier) of (address, city and country of supplier) (hereinafter “the supplier”) of the other part.

Whereas the purchaser is desirous that certain goods and ancillary services, viz. (brief description of goods and services) and has accepted a bid by the supplier for supply of those goods and services in the sum of (contract price in words and figures) (hereinafter “the contract price”).

Now this Agreement witnesses as follows:

01. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) the Technical Specifications,
- (b) the Terms and Conditions of the Tender Document
- (c) the Supplier’s bid and original Price Schedules and
- (d) the Purchaser’s Notification of Award

02. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.

03. The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract. Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:

SL. No.	Brief description Of goods/services	Quantity to be supplied	Unit price	Delivery terms (FOR etc)

***Total value:***

***Delivery schedule:***

In witness whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered by the said.....(for the purchaser) in the presence of .....

Signed, sealed and delivered by the said .....(for the supplier) in the presence of.....

**Annexure-VI**

**PERFORMANCE SECURITY FORM (BANK GUARANTEE)**

To,  
The Principal  
Tihu College, Tihu

Whereas..... (name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract No.....dated.....2009 to supply

(description of goods and services (hereinafter called “the contract”).

And whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

And whereas we have agreed to give the supplier such a bank guarantee.

Now therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), such sum being payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

**This guarantee shall be valid** for a period of **3(three) years** from the date of completion of order.

**Place and Date**

**Signature and seal of the guarantor**