

**The Annual Quality Assurance Report (AQAR)
(Session: 2013 – 2014)**



SUBMITTED BY

TIHU COLLEGE, TIHU
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The Annual Quality Assurance Report (AQAR) of the IQAC (2013 – 2014)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

| | |
|--------------------------------------|----------------------------|
| 1.1 Name of the Institution | Tihu College |
| 1.2 Address Line 1 | P. O. - Tihu |
| Address Line 2 | Dist. - Nalbari |
| City/Town | Tihu |
| State | Assam |
| Pin Code | 781371 |
| Institution e-mail address | tihucollege@rediffmail.com |
| Contact Nos. | 03624-281238 |
| Name of the Head of the Institution: | Dr. Kishore Kr. Talukdar |
| Tel. No. with STD Code: | 03624-281238 |
| Mobile: | 09435310973 |

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | 75.25 | 2004 | 2004 - 2009 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ 18-12-2015 _____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

The College introduced B. C. A. course in 2008 under Gauhati University as self-financing programme.

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|---------------------------------|------------------------------|---------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text" value="--"/> | | |
| University with Potential for Excellence | <input type="text" value="--"/> | UGC-CPE | <input type="text" value="--"/> |
| DST Star Scheme | <input type="text" value="--"/> | UGC-CE | <input type="text" value="--"/> |
| UGC-Special Assistance Programme | <input type="text" value="--"/> | DST-FIST | <input type="text" value="--"/> |
| UGC-Innovative PG programmes | <input type="text" value="--"/> | Any other (<i>Specify</i>) | <input type="text" value="--"/> |
| UGC-COP Programmes | <input type="text" value="--"/> | | |

2. IQAC Composition and Activities

| | |
|--|---------------------------------|
| 2.1 No. of Teachers | <input type="text" value="13"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="5"/> |
| 2.3 No. of students | <input type="text" value="1"/> |
| 2.4 No. of Management representatives | <input type="text" value="1"/> |
| 2.5 No. of Alumni | <input type="text" value="1"/> |
| 2. 6 No. of any other stakeholder and community representatives | <input type="text"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="1"/> |
| 2.8 No. of other External Experts | <input type="text" value="--"/> |
| 2.9 Total No. of members | <input type="text" value="22"/> |
| 2.10 No. of IQAC meetings held : 04 | |

| | | | | |
|---|--------------------|---------------------------------|----------|---------------------------------|
| 2.11 No. of meetings with various stakeholders: | No. | <input type="text" value="02"/> | Faculty | <input type="text" value="02"/> |
| | Non-Teaching Staff | <input type="text" value="--"/> | Students | <input type="text" value="--"/> |
| | Alumni | <input type="text" value="--"/> | Others | <input type="text" value="--"/> |

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Quality Enhancement in Higher Education with Special Reference to North Eastern Region

2.14 Significant Activities and contributions made by IQAC

1. Ensuring quality education.
2. Maintenance of good academic atmosphere.
3. Inspiring faculty members to attend Refresher Course, Orientation Course etc.
4. Inspiring faculty members to attend seminars, workshops, conferences etc.
5. Promoting co-curricular activities in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year :

| Plan of Action | Achievements |
|---|--|
| i) Encouraging the faculty members to involve in research activities. | i) A good number of faculty members published research papers. Secondly, the college itself published 'Tihu College Research Journal'. |
| ii) Encouraging faculty members to attend seminars, workshops, conferences etc. | ii) Most of the faculty members attended national seminars and workshop with papers. |
| iii) Encouraging the departments to hold departmental seminars. | iii) Most departments organized departmental seminars inviting resource persons from outside. |
| iv) Inspiring the students to publish wall magazine. | iv) Many departments published their own wall magazines. |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 |
| UG | 14 | 0 | 0 | 0 |
| PG Diploma | 0 | 0 | 1 | 0 |
| Advanced Diploma | 0 | 0 | 0 | 0 |
| Diploma | 0 | 0 | 0 | 0 |
| Certificate | 0 | 0 | 1 | 0 |
| Others | 0 | 0 | 0 | 0 |
| Total | 14 | 0 | 2 | 0 |
| Interdisciplinary | 0 | 0 | 0 | 0 |
| Innovative | 0 | 0 | 0 | 0 |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 03 |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 52 | 18 | 31 | 00 | 03 |

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 00 | 04 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 04 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

00 00 10

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 00 | 40 | 00 |
| Presented papers | 01 | 19 | 01 |
| Resource Persons | 00 | 00 | 00 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college arranged special talks, lectures inviting experts in various fields as resource persons.

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

01 -- --

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| |
|-----|
| 75% |
|-----|

2.11 Course/Programme wise

distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|---------|---------|--------|---------|
| | | Distinction % | I % | II % | III % | Pass % |
| B. A. | 233 | -- | 21.88 % | 72.53 % | 4.72 % | 99.14 % |
| B. Sc | 41 | -- | 21.95 % | 68.29 % | 00 % | 90.24 % |
| B. C. A. | 02 | -- | 00 % | 00 % | 00 % | 00 % |
| P. G. D. C. A. | 08 | -- | 100 % | 00 % | 00 % | 100 % |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college regularly monitors whether favourable academic atmosphere is maintained or not. The cell also gives suggestions to the college authority regarding various academic matters to ensure quality education.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 05 |
| UGC – Faculty Improvement Programme | -- |
| HRD programmes (Short Term Course) | 02 |
| Orientation programmes | -- |
| Faculty exchange programme | -- |
| Staff training conducted by the university | -- |
| Staff training conducted by other institutions | -- |
| Summer / Winter schools, Workshops, etc. | -- |
| Others | -- |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 23 | 06 | 00 | 01 |
| Technical Staff | -- | -- | -- | -- |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college always keeps in touch with the Tihu College Research Committee and helps the committee to promote research climate in the college.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | -- | -- |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | -- | -- |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | -- | -- | -- |
| Non-Peer Review Journals | -- | -- | -- |
| e-Journals | -- | -- | -- |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | -- | -- | -- | -- |
| Minor Projects | -- | -- | -- | -- |
| Interdisciplinary Projects | -- | -- | -- | -- |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | -- | -- | -- | -- |
| Students research projects <i>(other than compulsory by the University)</i> | -- | -- | -- | -- |
| Any other(Specify) | -- | -- | -- | -- |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | -- | 1 | -- | -- | -- |
| Sponsoring agencies | -- | UGC | -- | -- | -- |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | Nil |
| | Granted | Nil |
| International | Applied | Nil |
| | Granted | Nil |
| Commercialised | Applied | Nil |
| | Granted | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -- | -- | -- | -- | -- | -- | -- |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -- SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level -- State level 02

National level -- International level --

3.22 No. of students participated in NCC events:

University level -- State level 32

National level -- International level --

3.23 No. of Awards won in NSS:

University level -- State level --

National level -- International level --

3.24 No. of Awards won in NCC:

University level -- State level 01

National level -- International level --

3.25 No. of Extension activities organized

University forum -- College forum 02

NCC -- NSS -- Any other --

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- UGC Sponsored three-week Orientation Programme for entry in services.
- Women Literacy Programme conducted by Tihu College Women's Forum at Natun Baniakuchi Village near Tihu Town.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--------------------|---------------|--|--------------------|
| Campus area | 31622.136 sq. mts. | | | 31622.136 sq. mts. |
| Class rooms | 27 | 02 | | 29 |
| Laboratories | 07 | 01 | | 08 |
| Seminar Halls | 01 | -- | -- | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 06 | 04 | Ministry of Sc. & Technology, Govt. of India | 10 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 12,99,873/- | 10,75,000/- | -- | 23,74,873/- |
| Others | -- | -- | -- | -- |

4.2 Computerization of administration and library

The office and the library have been computerized with internet facility.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------------|-------------|----------|--------|-------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 26,732 | 29,22,452/- | 320 | 76,277/- | 27,052 | 29,98,729/- |
| Reference Books | 8,250 | 4,19,500/- | 145 | 65,250/- | 8,395 | 4,84,750/- |
| e-Books | -- | -- | -- | -- | -- | -- |
| Journals | 3 | 1280/- | 30 | 24683/- | 33 | 25,963/- |
| e-Journals | -- | -- | -- | -- | -- | -- |
| Digital Database | -- | -- | -- | -- | -- | -- |

| | | | | | | |
|---------------------------------|----|----|----|----|----|----|
| CD & Video | -- | -- | -- | -- | -- | -- |
| Others (specify) Manuscripts | 39 | -- | 39 | -- | 39 | -- |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 30 | 1 | 7 | 5 | 3 | 3 | 14 | -- |
| Added | 4 | 0 | 2 | 2 | 2 | 0 | 0 | -- |
| Total | 34 | 1 | 9 | 7 | 5 | 3 | 14 | -- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

There is a computer lab in the Computer Science department. The teachers and students of the college have ample to have computer training. The internet facility is available in the College.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------------|
| i) ICT | 1,70,000/- |
| ii) Campus Infrastructure and facilities | 39,59,315/- |
| iii) Equipments | 17,15,698/- |
| iv) Others | 7,43,300/- |
| Total : | 65,88,313/- |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC of the college inspire the students for the use of best possible facilities provided by the college. It motivates the students to get involved in innovative works. It also motivates them to conduct programmes like plantation of rare trees, campus cleaning, publication of wall magazine, observance of various days etc.

5.2 Efforts made by the institution for tracking the progression

The Principal of the college often sits with the Heads of the Departments to discuss the progression of the students. Secondly, the College Authority conducted Guardians' Meets to track the progression of the students.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|------------------------|
| 1598 | -- | -- | BCA : 13 PGDCA : 08 |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

| No | % |
|----|----|
| -- | -- |

Women

| No | % |
|----|----|
| -- | -- |

| Last Year (2012 – 2013) | | | | | | This Year (2013 – 2014) | | | | | |
|-------------------------|-----|----|-----|-----------------------|-------|-------------------------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 856 | 171 | 60 | 223 | 01 | 1310 | 1044 | 203 | 70 | 281 | 03 | 1598 |

Demand ratio 1.15 : 1

Dropout % 5.68 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Information and Career Guidance Cell conducted programmes to prepare students for competitive examinations.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|----|-----------|----|------|----|--------|----|
| NET | -- | SET/SLET | -- | GATE | -- | CAT | -- |
| IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | -- |

5.6 Details of student counselling and career guidance

A job oriented training programme for students was conducted during summer vacation.

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| -- | -- | -- | -- |

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|------------|
| Financial support from institution | 54 | 14,650/- |
| Financial support from government | 161 | 4,86,350/- |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Tihu College aspires to bring the benefit of higher education to the semi-urban and rural masses, especially to the poorer section of the society, with a more caring and supportive understanding of the socio-economic milieu, which will equip them to meet the challenges of changing times in a much more organized and scientific. Special attention has been given to the development of an all-round personality of the students.

COLLEGE MOTTO: MARCH AHEAD FOR EXCELLENCE

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As far as the curriculum development is concerned, the college follows the instructions of its parent university.

6.3.2 Teaching and Learning

Strategies adopted by the college in Teaching and Learning are:
i) Use of audio-visual aids.
ii) Conducting educational tours, excursions etc.
iii) Conducting departmental seminar, talks etc.
iv) Involving the students in group discussions, paper presentation etc.
v) Students are given home assignments and class tests are taken regularly.

6.3.3 Examination and Evaluation

The college follows the guidelines of Gauhati University regarding university examinations and evaluation of answer scripts. But, the dates of sessional examinations are fixed by the college itself. The college always makes efforts to conduct the examinations fairly and smoothly.

6.3.4 Research and Development

The Research, Consultancy and Extension Cell of the college encourages the faculty members to undertake research activities. The cell also publishes annually 'Tihu College Research Journal'.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A good number of books were purchased and a few journals were subscribed for library improvement. Teaching aids were purchased. Instruments were purchased for the laboratories.

6.3.6 Human Resource Management

The faculty members were allowed to attend Refresher Course, Orientation Course and Short-term Course. They participated in the seminars, conferences, workshops etc. The college authority always encourages the faculty members to involve in research activities.

6.3.7 Faculty and Staff recruitment

For faculty and staff recruitment the college follows the rules and regulations of the UGC and Assam Govt. Part-time teachers and temporary staff were appointed by the college authority.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The college admitted the students into various courses on merit basis and selection list was displayed on the notice board prior to the admission. If some seats remained vacant, a second was list also hanged on merit basis. Following the rules and regulations of Assam Govt. a few seats are reserved for SC, ST, OBC and PH students. Such students are also selected on merit basis.

6.4 Welfare schemes for

| | |
|--------------|---|
| Teaching | Group Insurance Scheme |
| Non teaching | Group Insurance Scheme |
| Students | Teachers' Memorial award, Kuladhar Kalita Memorial Award, Dr. Nripendra Malla Buzarbaruah Award |

6.5 Total corpus fund generated

6,14,868/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------|----------|----------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | No | Yes | College Academic Committee |
| Administrative | Yes | Govt. Auditor | Yes | Office Accountant |

6.8 Does the University/ Autonomous College declares results within 30 days? : Not Applicable

For UG Programmes Yes -- No --

For PG Programmes Yes -- No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumni Association offered various suggestions for the uplift of the college.

6.12 Activities and support from the Parent – Teacher Association

The parents/guardians were invited to the Guardians' Meet conducted by the College Authority. They gave suggestions on various matters particularly on academic matter.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College Authority always endeavours to make the campus eco-friendly. The College is already surrounded by many trees. The authority gives utmost emphasis on plantation. Many rare trees have already planted in the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Remedial classes for students were conducted for slow learners and students belonging to reserved category.
2. Various Days such as World Environment Day, World AIDS Day were observed to create awareness among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Some classrooms were renovated.
2. Cut of Mark system was introduced for getting admission into some departments.
3. Equipments were purchased for laboratories.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Extension of Women's Hostel
2. Opening of the Biotech Hub

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The College Authority always endeavours to make the campus eco-friendly. The College is already surrounded by many trees. The authority gives utmost emphasis on plantation. Plantation programme and campus cleaning programme were held to motivate the students to protect the environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

1. High Enrolment.
2. Efficient faculty members and staff.
3. Eco-friendly environment.
4. Good academic result.
5. Transparency in the admission process and, smooth and fair examinations.

Weaknesses:

1. Lack of sufficient infrastructure.
2. Limited seats in Women's Hostel.
3. Unavailability of Men's Hostel
4. Lack of residential facility for teaching and non-teaching staff.
5. Unavailability of an up-to-date conference hall.

Opportunities:

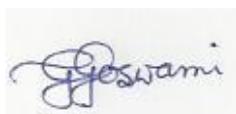
1. Scope for opening PG courses in some departments.
2. Scope for introducing vocational and job oriented courses.
3. Scope for coaching classes for students opting for medical and engineering courses.

Threats:

1. Most students come from economically backward families.
2. Course curriculum is traditional.
3. Most students are not proficient in English.

8. Plans of institution for next year

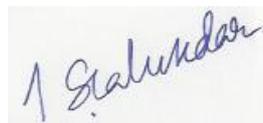
- | |
|---|
| <ol style="list-style-type: none">1. Improvement of classrooms.2. Subscription of e-journal.3. Beautification of College campus.4. Introduction of Job-oriented courses. |
|---|



Name : Mr. Gautam Goswami



Signature of the Coordinator, IQAC



Name : Dr. Kishore Kr. Talukdar



Signature of the Chairperson, IQAC

_____***_____

Annexure - I

ACADEMIC CALENDAR (SESSION: 2013-2014)

| Month | Dates | Occasion (Holiday/Sunday and other activities) | No. of Days | No. of Teaching Days | No. of Working Days |
|---------------|---|---|-------------------------------|----------------------|---------------------|
| July, 13 | 1-31 7, 14, 21, 28 | Summer Vacation Sundays | 31 4 | 00 | 27 |
| August, 13 | 9-10 15 24 25 28 4, 11, 18, 25 | Id-Ul-Fitre Independence Day Fresher's Social Tithi of Madhav Deva Janmastami Sundays | 2 1 1 1 1 4 | 22 | 23 |
| September, 13 | 6, 9, 10 7 14 1, 8, 15, 22, 29 | Sessional Exams Tithi of Sankar Deva TCSU Election Sundays | 3 1 1 5 | 20 | 24 |
| October, 13 | 2 11-18 6, 13, 20, 27 | Gandhi Jayanti Puja Vacation. Sundays | 1 8 4 | 19 | 19 |
| November, 13 | 1 st week 2, 3 14 17 3 rd week onwards 3, 10, 17, 24 | Unit Test & Sessional Exam. Kali Puja/Diwali Muharram Nanak Jayanti Semester (Final) Exam. Sundays | 5 2 1 1 **** 4 | 19 | 24 |
| December, 13 | 1 st week onwards 25 1, 8, 15, 22, 29 | Semester (Final) Exams. Christmas Day Sundays | **** 1 5 | 10 | 24 |
| January, 14 | 1-12 13-17 26 27-31 5, 12, 19, 26 | Winter Break Magh Bihu & Shilpi Divas Republic Day College Week Sundays | 12 5 1 5 4 | 07 | 22 |
| February, 14 | 4 27 2, 9, 16, 23 | Saraswati Puja Shivaratri Sundays | 1 1 4 | 22 | 22 |
| March, 14 | 16 2, 9, 16, 23, 30 | Dol Yatra Sundays | 1 5 | 26 | 26 |
| April, 14 | 14-16 28-30 6, 13, 20, 27 | Bohag Bihu Sessional Exams. Sundays | 3 3 4 | 20 | 23 |
| May, 14 | 1 14 3 rd week onwards 4, 11, 18, 25 | May Day Buddha Purnima Semester (Final) Exam. Sundays | 1 1 **** 4 | 25 | 25 |
| June, 14 | 1 st week onwards 1, 8, 15, 22, 29 | Semester (Final) Exams. Sundays | **** 5 | 00 | 25 |
| Total | | | | 190 | 284 |

Annexure -II

Feedbacks: A Report (2013-14)

| Sl. No. | Departments | Feedbacks on Teachers |
|---------|-------------------|---|
| 1. | Assamese | Teachers' performances are found to be good. They maintain regularity and punctuality in the class. Most of them are interactive in the classrooms. |
| 2. | Botany | Teachers are good in their classroom performances. They encourage the students to do analytical thinking. |
| 3. | Chemistry | Teachers' performances are found to be good. They are interactive. They complete the syllabus timely. |
| 4. | Economics | All teachers are found to be good. They cover the syllabus timely. They are very much interactive in the classrooms. |
| 5. | Education | Teachers are good. Their concepts and ideas are easily understood by the students. They are very much effective in the classrooms. |
| 6. | English | All teachers are found to be good. The teachers listen to the students and respond their queries. They encourage the students to do analytical thinking. |
| 7. | Geography | Teachers are good. They are interactive. They maintain regularity and punctuality in the class. They motivate the students the students to do field works, surveys etc. |
| 8. | History | They are very much effective in the classrooms. They are interactive, the complete the syllabus in due time. |
| 9. | Mathematics | The teachers plan and organize the classes. They motivate the students to think creatively and search for additional materials. |
| 10. | Philosophy | Teachers are found to be good. They maintain regularity and punctuality in the class. The listen to the students and elaborate concepts. |
| 11. | Physics | Teachers are effective in the classrooms. They are interactive. They cover the syllabus timely. They encourage the students to do creative thinking. |
| 12. | Political Science | Teachers are good. Their ideas and concepts are understood by the students. They are interactive. |
| 13. | Sanskrit | Teachers are good and punctual. They cover the syllabus timely. They are very much analytical in the classrooms. |
| 14. | Zoology | Teachers' performances are found to be good. They are interactive. They make the students understand their ideas and concepts clearly. |

Annexure - III

Best Practice - I

1. Title of the Practice

Extension of Women's Hostel

2. Goal

The aim of extension of Women's Hostel is to accommodate more girls in the hostel. It aims at providing all kinds of facilities so that they can feel a homely atmosphere in the hostel.

3. The Context

The students of Tihu College mostly belong to greater Tihu area and its adjoining places. Due to academic excellence of the College, nowadays, students from distant areas and other districts of the state come to Tihu College. The guardians and parents always prefer the hostel facility for accommodation. Although Tihu College had a Women' Hostel, it could not fulfil the growing demand of the girls' students. Yet, the facilities of the old Women's hostel were not up to the mark. There, with a few to fulfilling the rising demands girls students and providing the modern facilities to the hostel borders, a old Women's Hostel is extended and the seat capacity is increased.

4. The Practice

At present, the Women's Hostel has 44 seat capacity and it is full of borders. Each room is well equipped. It has a kitchen and sophisticated toilets. There is a Warden's quarter and a lady faculty member is appointed as the Warden of the hostel. The borders conduct the hostel and a cook is appointed for cooking. There are some restrictions in the hostel. Each boarder must reach the hostel before 6 p. m. It has fixed visiting hour for parents/guardians. No border is allowed to go home or other places without prior permission of the hostel warden. The Hostel Committee regularly visits the hostel and interacts with the boarders regarding the facilities and shortcomings of the hostel.

5. Evidence of Success

The positive results of this practice are:

- i) Numbers of hostel boarder have increased.
- ii) They need no look for rented houses.
- iii) The hostel is safe and secure.
- iv) Boarders can enjoy a homely life in the hostel.

6. Problems Encountered and Resources Required

The problems associated with this practice are:

- i) Due to lack of fund seat capacity could not be increased.
- ii) More facilities could not be given to the borders.
- iii) The facilities provided to the Hostel Warden is not sufficient.

7. Notes (Optional) : No

8. Contact Details

| | |
|--------------------------|--------------------------|
| Name of the Principal: | Dr. Kishore Kr. Talukdar |
| Name of the Institution: | Tihu College |
| City: | Tihu |
| Pin Code: | 781371 |
| Accredited Status: | B+ |
| Work Phone: | 03624-281238 |

Fax: 0362428123
Website: www.tihucollege.org
E-mail: tihucollege@rediffmail.com
Mobile: 09435310973

Best Practice - II

1. Title of the Practice

Opening of the Biotech Hub

2. Goal

A well equipped Biotech Hub of Tihu College was established under the biotech hub schemes for North-Eastern Region of the Department of Biotechnology, Ministry of Science and Technology, Government of India. The prime objectives of the Biotech Hub are to impart biotechnology education among the students, to organise workshops/seminars in nearby schools and colleges and to support research activities. The centre is expected to execute meaningful research works in its sphere and create an ambience for scholars and enthusiasts in the arena of biotechnology.

3. The Context

Tihu College is the only institution of higher education towards the western part of the Nalbari District. Having trodden 52 years of spreading illumination in society, Tihu College has celebrated its Golden Jubilee in March, 2013. The College is one of the premier institutions of the state with the full-fledged streams of Arts and Science. It is a noble duty and responsibility of an institution of higher education to create a favourable atmosphere of research culture. With a motive to execute meaning research activities, Tihu College opened the Biotech Hub under aegis of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The Project title is: "Establishment of Institutional Level Biotech Hub by DBT special programme for NE States". Dr. Narayan. Ch. Barman, Associate Professor, Dept. of Physics is the Project Coordinator.

4. The Practice

On 11th April, 2014 the Biotech Hub was inaugurated by Prof. P. K. Bora, Head of the Department of Microbiology, Veterinary College, Khanapara, Guwahati and State Coordinator of North-East Biotech Hub. Since its opening the centre has organised various programmes. A two-day workshop on 'Tools of Molecular Biology' was held at Tihu College on the 8th and 9th May, 2014. The Hub conducted an awareness programme at St. John School, Barama on the 16th June, 2014 in collaboration with Red Ribbon Club of Tihu College. Mr. Bipul Baruah, Associate Prof. and Head, Dept. of Zoology, Tihu College delivered a lecture on 'Blood Group Determination and Genetic Counselling' and Ms Juri Saikia, JRF, Biotech Hub, Tihu spoke on 'Artificial Seed Production'

5. Evidence of Success

The positive results of this practice are:

- i) The Biotech Hub is beneficial for any kind of research activity.
- ii) It has inspired the students and the faculty, particularly of Science departments for research activities..
- iii) It has conducted programmes inside and outside the college campus through which it can convey a positive message. .

6. Problems Encountered and Resources Required

The problems associated with this practice are:

- i) Still people are unable to understand the importance of such a research life the Biotech Hub..
- ii) Participation of Science students is not satisfactory.

iii) Instruments are expensive.

iv) Some instruments could not be purchased due to lack of sufficient fund.

7. Notes (Optional) : No

8. Contact Details

| | |
|--------------------------|--|
| Name of the Principal: | Dr. Kishore Kr. Talukdar |
| Name of the Institution: | Tihu College |
| City: | Tihu |
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