



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	TIHU COLLEGE
Name of the head of the Institution	Dr. Kishore Kr. Talukdar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03624281238
Mobile no.	9435310973
Registered Email	tihucollege@rediffmail.com
Alternate Email	k_ktalukdar@rediffmail.com
Address	Tihu Town, PO & PS - Tihu, District - Nalbari
City/Town	Tihu
State/UT	Assam
Pincode	781371

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Jeuti Talukdar
Phone no/Alternate Phone no.	03624281238
Mobile no.	9707016463
Registered Email	iqactc21@gmail.com
Alternate Email	jeutitalukdar960@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.tihucollege.org/iqac/admin/AQARfiles/AQAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.tihucollege.org/download/Academic_Calendar_%202018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.25	2004	16-Feb-2004	15-Feb-2009
2	B+	2.52	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	14-Dec-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

IQAC organized: A Webinar on	21-Jun-2020 1	269
IQAC organized: A Webinar on	16-Jun-2020 1	247
Teachers	24-Jun-2020 1	46
Collected Feedback from parents, analyzed and steps taken accordingly.	22-Jun-2020 1	40
Collected Feedback from students. analyzed and steps taken accordingly.	18-Jun-2020 1	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tihu College	New Construction/Renovation	RUSA	2019 600	10000000
Tihu College	Eco Club	ASTEC	2019 30	5000
Tihu College	Excursion Grant	DHE	2020 240	100000
Tihu College	Books/Equipments	DHE	2020 240	150000
Tihu College	Toilet Renovation	RMSA	2020 120	23068
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Installation of ample number of Power Saving LED lights in the Campus.
- Creation of WhatsApp Groups for Faculty Members and Students as means of paperless communication.
- IQAC took initiative in arranging different Awareness Campaigns on Corona Virus Disease (Covid19) and also distributed handsanitizers and masks in the neighbouring villages.
- The Department of Chemistry prepared hand sanitizer (as per WHO Guidelines) to meet up the growing demand of the product and distributed free of cost in the neighbouring villages.
- Organized different Webinars for Faculty Members and Students during lockdown period.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student and Teacher Exchange programme in neighbouring Colleges	Achieved.
Conducting National/International Seminars	2(two) nos Webinars organized.
Construction of ICT enable classrooms	Achieved.
Introduction of Job-oriented courses	Delayed due to nationwide lockdown.
Opening of PG Course in some other subjects	Under process to open PG course in English.
Extension of Classrooms	7 (seven) nos classrooms newly added.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management

Yes

<p>Information System ?</p> <p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college has introduced Software system to facilitate the following</p> <ol style="list-style-type: none"> 1. Online Application Module - using which applicants can directly apply online for admission to various courses using online portal 2. Online Admission Module - Using which students/guardians can directly pay admission fees online after being selected for admission through the online portal. 3. Students Fees Collection Module - College can collect fees for fresh admissions, renewal admissions, examination fees and other fees as applicable using this module 4. Students MIS Reports Module - Various MIS reports related to students like Students Admission Register, Subject wise students, Students Caste/Category/ Gender wise reports, Fees Collection statements, accounts statements, University, Council and Govt specific reports and various other reports can be generated using this module. 5. Bulk SMS system for Teacher Student 6. Library management system, the library is registered under NList Programme of INFLIBNET.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Tihu College is affiliated to Gauhati University and its curriculum is designed by the Gauhati University. To execute the curriculum, the college prepares an academic calendar. A comprehensive class routine is prepared on the basis of the Academic Calendar by a routine committee appointed by the principal at the beginning of the session and the same is published in the college website. The class routine reveals all aspects of curriculum, viz theory, practical and tutorial classes. Besides the regular class routine, all the departments are instructed to conduct remedial classes whenever required. The students have to attend classes regularly and the departments keep record of attendance of every student which is also monitored by the principal from time to time. Records of assignments, seminars, tutorials and remedial classes are also maintained by the concerned department. To assess the progress of the students the departments conduct class test, surprise test and unit test at a regular interval. Again, Departmental Committee meetings are convened by the Heads of Departments at regular intervals to review the status of courses completed and to plan for other academic activities like holding of student seminars, field works, allotment of assignments and projects, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments allocate the field-in-charges to supervise the field

work.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours and Generic/Regular	01/08/2019
BSc	Honours and Generic/Regular	01/08/2019
BCom	Honours and Generic/Regular	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	36
BA	History	32
BA	Geography	42
BSc	Zoology	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No

Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

1.2.4 The IQAC of the college regularly collects students' feedback on teachers. The purpose of the feedback is to make the institution more answerable, well-organized and transparent. The students' feedback is obtained on the following aspects: • Communication skill of the teacher • Completion of syllabus on time • Subject knowledge of the teacher • Accessibility to the teacher • Punctuality of the teacher • Sincerity and commitment of the teacher • Motivating capacity of the teacher • Overall performance of the teacher. Students are given feedback forms to evaluate and assess the teachers. After collecting the filled-up forms, these are analyzed and a report is being prepared. The report is, later on, handed over to the principal for further discussion. After the discussion of the feedback results in the Academic meeting, the Principal conveys it to the faculty members. From this year the IQAC also collected feedback from the parents regarding the overall functioning of the college. From the next academic session, online feedback system will be introduced for all the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	History	20	52	20
MA	Education	20	43	20
PGDCA	Generic Course	20	20	20
BCA	Generic Course	20	20	20
BCom	Accountancy, Management	20	3	1
BSc	Honours and Generic Course	200	455	286
BA	Honours and Generic Course	400	812	643

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	2078	80	49	Nil	11
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
60	32	5	4	Nil	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 The Student Mentoring System has not been introduced so far. But proper guidance and counseling have been carried out by the teachers whenever needed. Students are always in touch with the teachers through departmental WhatsApp groups and all kinds of communications are being done through it. Apart from that the teachers are being engaged in various academic and non-academic matters to guide the students in proper directions. Committees and Cells such as Anti-ragging Squads, Grievance Redressal Cell, Committee for the Prevention of Sexual Harassment etc. are in operative in the College for helping the distressed students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nil	Nil	Nil

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	48	4	2	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A-17195	VI	21/10/2020	05/12/2020
BSc	S-17195	VI	21/10/2020	30/11/2020
BCom	C-17195	VI	15/10/2020	25/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated college, Tihu College has to follow the guidelines of the parent university in letter and spirit. The College conducts the internal examination twice a year for each semester in accordance with the college academic calendar. The Principal of the College forms an Internal Examination Board to conduct the internal examinations. The College incorporates class tests, surprise tests, home assignments, group discussion, class seminars which are conducted frequently by the departments as a part of continuous evaluation and overall development of the students. Remedial classes are also conducted whenever needed. Field trips are organized for the students and reports/projects are submitted to the concerned department for evaluation. These are some of the reforms initiated by the College within the confines of the given structure.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The affiliating university prepares the academic calendar for the affiliated colleges. After the publication of the academic calendar prepared by Gauhati University, the College designs its own academic calendar at the beginning of the new academic session which is included in the College Prospectus. Apart from the holidays and Sundays, the calendar incorporates various important events and activities planned during the academic year viz. tentative schedule of the various Internal examinations, field visits, different inhouse activities/events like observance of college annual foundation day, annual college week celebration, college general freshmen social, student union elections, etc. A detailed outlay of the end semester examinations conducted by Gauhati University is also given in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.tihucollege.org/download/TIHU%20COLLEGE_PROSPECTUS_2019-20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C-17195	BCom	Accountancy, Management	7	Nil	00
S-17195	BSc	Botany, Chemistry, Mathematics, Physics, Zoology Pass Course	184	92	50
A-17195	BA	Assamese, English, Education, Economics, Geography, History, Philosophy,	299	144	48.16

Political
Science,
Sanskrit
Pass Course

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Process is initiated.](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.7	0.45
Minor Projects	730	UGC	2.25	0.55
Minor Projects	730	UGC	2.77	0.85

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	1
Education	1
History	6
English	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	50	10	11
Presented papers	3	1	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Online Art Competition	NSS	2	50
Independence Day	NCC	2	60

Republic Day	NSS	2	70
Gandhi Jayanti	NCC and NSS	4	150
Covid-19 Awareness Rally	NSS	3	130
Orientation Programme for NSS Volunteers	NSS	3	80
Covid-19 Awareness Programme	NSS	2	60
SwachhataPakhwada	NSS	3	150
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
North East NSS Festival	1st position in Quize Competition	NE NSS Festival held at Tezpur University	1
Anti-tobacco Awareness Campaign	Silver Medal	Sambandh Health Foundation	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Spitting Kills Campaign	Sambandh Health Foundation	Awareness	12	80
World Cancer Day	Tihu FRU	Awareness	14	55
Great Assam School Shakeout Programme	Assam State Disaster Management Authority (ASDMA)	Awareness	13	70
International Day of Yoga	NSS, Gauhati University Cell	Awareness	15	65
Anti-tobacco Awareness Campaign	Sambandh Health Foundation	Cleanliness programme	12	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
225	219

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	27530	3226109	446	151039	27976	3377148

Books						
Text Books	10723	375243	152	50000	10875	425243
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	41	1	10	8	6	4	14	72	0
Added	6	2	0	2	0	1	0	0	0
Total	47	3	10	10	6	5	14	72	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100	99	185	180

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has constituted a Maintenance Committee for maintaining and utilizing physical, academic and support facilities. The concerned committee looks into the all issues pertaining to the usage and maintenance of laboratory apparatus, computers, printers, Xerox machines and the classrooms for maintaining a productive learning facility in the college. The College has multiple laboratories which cater to the academic needs of the students. The department/cell functions under the supervision of the HoD or the Maintenance Committee. The departments are allotted bearers for maintenance. Laboratory apparatus, computers, printers, Xerox machines and other equipment are

regularly repaired by technical experts. The College has a resourceful library which functions under the collective effort and scrutiny of the library committee, the college librarian and the support staff. The College has a separate playground located outside the academic campus and other sports facility including the gymnasium hall which are supervised by the teacher-in-charge and the TCSU sports secretary. All repair works and purchases of classroom utilities are performed in consultation with the committee. The college campus is whitewashed every year during summer vacation. Time to time furniture such as desks, benches, tables, chairs, almirah etc. are also repaired and replaced.

<http://www.tihucollege.org/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Mutual Aid Fund	23	29570
Financial Support from Other Sources			
a) National	Ishan Uday Scholarships for N.E. Region Students, NEC Scholarship under DONER etc.	193	1675300
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Day of Yoga	21/06/2020	65	IQAC TIHU COLLEGE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nil	Nil	Nil
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	12	Bsc	Chemistry + Zoology	"Gauhati University, Bodoland University	Msc
2020	4	BA	Philosophy	Gauhati University, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Nalbari,	MA
2020	6	Bsc	Physics	"Gauhati University, Bhattadev University, Pthsala, B.Barooah Cancer Institute	M.Sc and Radio Therapy
2020	2	BSc	Mathematics	Gauhati University	MSc.
2020	4	BA	HISTORY	"Gauhati University, Bodoland University "	M.A
2020	8	BA	ECONOMICS	Gauhati University, Cotton University, Assam Downtown University	M.A., MSW, Radiology
2020	11	BA	EDUCATION	Gauhati University,	MA, MSW, MA in

				Tezpur University, Cotton University, Dibrugarh University, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Nalbari	Sociology,
2020	10	BA	ENGLISH	North Eastern Hill University, Shillong, Gauhati University, Cotton University, Ghy-01, Sreemanta Sankardev University, Guwahati, Assam Downtown University, Guwahati	MA
2020	3	BSc	BOTANY	Central University, Tripura, Assam University, Silchar, Gauhati University	M.Sc
2020	5	BA	ASSAMESE	Bhattadev University, Pathsala, Gauhati University, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Nalbari, K.K. Handique Open University, Guwahati	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	10
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annul College Week	institutional	450
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	Nil	Kakali Sil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a students' union body under the name, Tihu College Students' Union. The Union functions as per the constitution of the TCSU. The College holds general election to form the Students' Union every year in the month of October. The Union is elected by the bonafide students of the college for one academic year. This democratic process of representation helps the students become conscious about politics in the true sense of the term. Each and every regular student is entitled to exercise his/her vote in the process of election. The union is supposed to be politically unbiased. The contesting student must be a regular student and must have 75 attendance in the class register. The union operates under the guidance of the Principal and the teachers' in-charge of various portfolios. The Union has twelve office bearers to look after different aspects concerning students. The students' union plays a leading role in bringing forth the extracurricular activities of the students. The activities carried out by the Union in an academic session are as follows: • Farewell • Freshman Social • College Magazine • Debate Competition • Different Social Activities • Represents the College in various university/state/national level events like the youth festival and other competitions. The students have been given due representation in various academic and administrative bodies of the College. The various academic and administrative bodies which have student representation on them are as follows: • IQAC. • Editorial Board of College Magazine • Hostel Committee • Anti Ragging Committee • Construction Committee • Grievance Redressal Committee • Election Committee • Admission Committee • Eco Club. TCSU also plays an important role in other academic and co-curricular activities of the college, like organizing seminars and workshops events like the celebration of Independence Day and Republic Day, different International Days, college admission, cleanliness drive, plantation drive etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

410

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Tihu College Alumni Association (TCAA) was formed in the year 2003. The registration of the association is under process. The office of the TCAA is located in the campus of the college. The aim and objectives of the association are: 1. To help the college through financial and non-financial means. 2. To take a deceive role in overall development of the college. 3. To contribute in cash or kind towards the development of the college. Activities: 1. Ex-students occasionally arrange get-together and visit the institution. 2. They participate various occasions viz: annual college week festival, foundation day teachers' day etc. 3. TCAA bears the cost of boundary wall constructed around the old campus of Tihu College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions under the supervision of the Governing Body. To promote decentralization and participative management the College authority takes up various measures. The two practices of decentralization and participative management during the last Academic Session are as follows: 1. A good number of committees such as Construction Committee, Admission Committee, Maintenance Committee, Purchase Committee, Library Committee, Hostel Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have been formed to discuss various issues and activities of the College. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing Body 2. Each department has been given free hand to select journals and reference books to be purchased for the Central Library.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college prepares a broad academic calendar taking into consideration the university calendar and plan to execute the curriculum in an effective manner. The academic calendar is published in

the college website. The class routine displays all aspects of curriculum, viz theory, practical and tutorial classes. All the departments are instructed to conduct remedial classes whenever required. As part of teaching learning process, records of assignments, seminars, tutorials, tests and remedial classes are maintained by the concerned departments. Departments also take students for field trips and projects as per the requirement of the curriculum. Being an affiliated college, Tihu College follows the curriculum designed by the University in letter and spirit.

Teaching and Learning

Most of the classes being crowded with students. Lecture method is commonly used in the general classes of course. Due to pandemic covid situation, teachers have been well trained up through web workshop to enrich them in operating updated online teaching method. Modern tools like projector, green board, multimedia board etc. are used in the classes where applicable

Examination and Evaluation

To assess the continuous progress of the students, examinations are conducted both during and at the end of every semester. The semester end examinations are conducted by the Gauhati University. Sessional/Internal Assessments are conducted by the college as per the prescribed norms. All the teachers are involved in the whole process of conducting examinations and evaluation. Evaluation includes checking of semester end examination scripts, sessional/internal assessments, home assignments, practical note books, projects, field reports etc.

Research and Development

Tihu College always encourages research practices. The teachers are actively involved in various research works that include publication research papers and seminar presentation at national and international level. As many as 19 teachers of the College have been awarded Ph. D degrees, 9 teachers have achieved M. Phil degree and 7 teachers have been enrolled for Ph. D in various universities. The College publishes one research journal with ISSN every year. The College Authority encourages the research practices and

grant Study Leave in this regard. Some of the departments have also incorporated project works for students as a part of the syllabus.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a resourceful central library. The library has 27976 text books and 10875 reference books. Along with hard bound books, the library also offers digital facilities like open access to E books and E journals (both National International). The library has access to the NLIST which is available both for teachers and students. Photostat facility is also provided in the library. Besides, every department also has a departmental library with a number of text books, reference books and journals. The College has 4 nos of ICT class rooms, 3 nos of computer lab, an E-resource journal hub and a digital conference hall. The infrastructure of the College is being expanded and a spacious Central Library is under construction.

Human Resource Management

The College has formed a special cell to look after the development of Human Resource in the student community called Information and Guidance Cell, Tihu College. Every year during the Summer Vacation, this cell organizes crash course (free) for carrier guidance cell inviting noted carrier counselors and experts from various fields. This year due to Covid 19 situation the programme is delayed and organized online in the month of July, 2020.

Industry Interaction / Collaboration

Entrepreneurship development has become a need of the hour in this age where unemployment has become a burning question. In this regard, the College has taken many steps for developing entrepreneurship among the students. On 16 June 2020, a Webinar on "Turning Covid Challenges to Opportunities: Exploring Entrepreneurial Potentials in Native Bioresources." was organized for the benefit of the students.

Admission of Students

At the beginning of every academic session an admission committee is formed to carry out the transparent admission process. The admission related information is notified in the College Website and also written on a blackboard for display. Aspiring students submit their applications

online and after careful scrutiny by teachers and non-teaching staff, a merit list is prepared and displayed on the College notice board and uploaded in the College Website. Finally following government norms and regulations and free admission policy, the students are admitted. From this year, the College admission process has been fully digitalized.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The management Information System is partially introduced for planning and development
Administration	The College authority conveys all the necessary information and notices pertaining to administration only through the official college website and various WhatsApp groups and Bulk SMS. This has helped significantly in reduction of Carbon emission and saving of time. The college also uploads all the notices regarding call for tenders and advertisements for recruitment of various posts in the college website. More and more paperless transaction has been initiated. All kinds of financial transaction have been made partially cashless. The Office has been automated to maintain the accounts.
Finance and Accounts	All kinds of financial transaction have been made cashless. The Office has been fully automated to maintain the accounts.
Student Admission and Support	All information pertaining to admission process is published in the college website. Application for admission to the college was done through online mode only to make the admission process convenient and hassle free. IQAC is planning to introduce the online feedback system from the session 2020-2021. Online payment gateway has been created for collection of fees from the students to ease the payment process.
Examination	As far as the examination is concerned, the College has to follow the procedure of the affiliating university. Filling up of forms for university examinations and registrations are done through online mode. All examination related works are done through web portal. The

departments have to submit the internal marks of the students online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	A Webinar on Strategic Management of Online Classes in Post-Covid Educational Scenario	Nil	21/06/2020	21/06/2020	45	Nil
2020	Nil	Staff training programme	03/02/2020	03/02/2020	Nil	18
2020	Workshop on Smart tools for Teachers	Nil	04/02/2020	04/02/2020	48	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Students welfare scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College maintains two level Internal and External Audit. At the Internal level of Audit, the Principal takes the audit through appointing two auditors as per the decision of the Governing Body of the College and an office accountant. At the External level, the College uses a Govt. auditor for all accounts of Tihu College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

1487810.96

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teachers Meet is conducted every year 2. Parents take part in various activities of the college. 3. Parents suggestions are recorded for Academic developments.

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Non-Teaching staff to acquire knowledge of online Admissions procedure 2. Conducted Training Programme of use of ICT Tools in Teaching Learning Process. 3. Conducted Yoga Programme for Teaching and Non-Teaching Staff .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library facilities are strengthened and space is increased. 2. Opening of PG courses in Education and History. 3. Full automation system of office is completed. 4. Installation of a vending machine in girls' hostel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Submitted AISHE data	30/09/2019	30/09/2019	30/09/2019	Nil
2020	Submission of AQAR	13/03/2020	13/03/2020	13/03/2020	Nil
2020	Staff training programm	03/02/2020	03/02/2020	03/02/2020	20
2020	Workshop on Smart tools for Teachers	04/02/2020	04/02/2020	04/02/2020	45
2020	Online Essay Writing Competition	21/05/2020	31/05/2020	31/05/2020	35
2020	A Webinar on "Turning Covid Challenges to Opportunities: Exploring Entrepreneurial Potentials in Native Bioresources."	16/06/2020	16/06/2020	16/06/2020	247
2020	A Webinar on "Strategic Management of Online Classes in Post-Educational Scenario."	21/06/2020	21/06/2020	21/06/2020	269
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Talk on Gender Equality	08/03/2020	08/03/2020	150	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College has taken initiative for installation of solar panels at Academic Block-02 03 and Women's hostel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	14/03/2020	1	Health Awareness Lecture on Corona virus	Health Awareness	70
2020	1	1	17/03/2020	1	Awareness Programm at Natun Baniakuchi Village	To make people aware of Novel Corona Virus	52
2020	1	1	18/03/2020	1	Awareness campaign at Lachima Village	Distribution of printed paper on Covid-19	63
2020	1	1	19/03/2020	1	Door to door awareness campaign at Bhadrakuchi Village	Distribution of Soap	32

2020	1	Nil	19/03/2020	1	Covid-19 Awareness Rally	Awareness about hand wash, wearing of mask, use of sanitizer, maintenance of social distancing, etc	58
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Inculcation of Values Among the Youths	17/10/2019	17/10/2019	200
Seminar on Relevance of Philosophy in Human life	21/11/2019	21/11/2019	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Conducted Plantation programme to make the campus Eco-Friendly. 2. Making the college campus No-Tobacco zone. 3. Conducted Campus Cleanliness programme by NSS and Social Service Unit of the College. 4. Provision of Dustbins in many places in the college campus. 5. Regular removal of waste material.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Community Outreach Programme 2. Financial Assistance to Needy Students
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.tihucollege.org/igac/admin/files/Best_Practice_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tihu College, one of the premier institutions of higher education in Assam, has celebrated its Golden Jubilee in March, 2013. Even after the emergence of almost a dozen of colleges in the hinterland, Tihu College still continues its rich intellectual heritage and academic ethos. Though the College is primarily

located in an urban area, the vast majority of the students are from backward rural regions. Therefore, the College ensures the best assistance and guidance for those students to scrub off their ignorance and familiarize them to their moral and civic responsibilities besides the standardized academic curriculum. As a part of its societal commitment/responsibilities, the college has played a leadership role in various areas that requires guidance and direction and has been persistently involved in bringing about positive changes to the society at large. In furthering the vision of social inclusiveness, the College has a very student friendly admission process to make education accessible for all. A gradual increase in the student intake in the last three years proves that point. The serene beauty and ecofriendly campus of the College is very conducive to the pursuit of academic activities. With the full-fledged streams of Arts, Science and Commerce Tihu College continues to add new feathers in its cap. At present, the College has successfully implemented the semester system in UG level under Gauhati University. In view of the current demand and changing scenario, the College has introduced three-year BCA and one-year PGDCA courses. MA courses in History and Education have been introduced in 2018. No one can deny the fact that in the academic level, the College has more or less achieved its desired goal. Every year students of various departments get their names enlisted in rank list of BA/BSc final examination under GU. Apart from the academic pursuit, the College moves ahead with the objectives of the holistic development of the students in extra-curricular area. The College is imperative to nourish the budding talents to grow and flourish in extracurricular activities. The students showed their talents in every field viz sports, literary activities, debating and many others. Some of them have participated in National and State level competitions and won prizes. Besides all these, the College tries to imbibe the appropriate and desirable values to the students. The practice of such values is well reflected in the student-teacher relationship which comes out as one of the distinctiveness of the College. The age-old ethical concept of the Guru-Shishya and the cordial bond it compiles still continue to be a part and parcel of the code of conduct for the students of the College. The College leaves no stone unturned to produce 'a proper human being', incorporating the seeds of values such as truth, righteousness, cooperation and mutual understanding. Tihu College reiterates its vow to continue its journey of 'quest for excellent' in the days to come with full cooperation of the teachers, the students, the guardians, the alumni, all stakeholders and the society at large.

Provide the weblink of the institution

http://www.tihucollege.org/igac/admin/files/Institutional_Distictiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

The future Plans of Action for the Next Academic year (2020-2021) are as follows: 1. To complete the Third Cycle of the NAAC Assessment and Accreditation process with timely submission of SSR. 2. To increase Student and Teacher Exchange Programmes with the neighbouring colleges. 3. To strengthen community services and organize awareness programmes in the adopted village and the feeder schools. 4. To install solar panels at Academic Block-02 03 and Women's hostel. 5. Society registration for college alumni association. 6. To initiate online feedback mechanism for all stakeholders. 7. To conduct staff training for computer and accounts. 8. To introduce formal student mentoring system. 8. To conduct Academic and Administrative Audit (AAA), Green Audit and Gender Audit. 9. To conduct Faculty Development Programmes (FDP) and Skill Training Programme for students. 10. To initiate collaborative activities with some local academic bodies/Institutions. 11. To introduce Job oriented courses. 12. MoU with other labs/industry/Institutions will be introduced.

